



STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
FOOTHILL TRANSIT EXECUTIVE BOARD  
FOOTHILL TRANSIT ADMINISTRATIVE OFFICE  
2ND FLOOR BOARD ROOM  
100 SOUTH VINCENT AVENUE  
WEST COVINA, CALIFORNIA 91790

Friday, April 27, 2012

8:00 AM

CALL TO ORDER

1. Call to order. (12-1680)

**The meeting was called to order by Chair Herrera at 8:01 a.m.**

2. Pledge of Allegiance. (12-1681)

**The Pledge of Allegiance was led by Member McAustin.**

ROLL CALL

3. Roll call. (12-1682)

**Roll call was taken by Ms. Martha Arana, Staff, Board of Supervisors Executive Office, Commission Services Division.**

Present: Chair Carol Herrera, Vice Chair Pat Wallach, Member Corey Calaycay, Member Margaret McAustin and Member Doug Tessitor

I. ADMINISTRATIVE MATTERS

4. Approval of minutes for the Strategic Planning Workshop of February 17, 2012 and the Special Meeting of March 23, 2012. (12-1683)

**On motion of Member Tessitor, seconded by Vice Chair Wallace, this item was duly carried by the following vote:**

**Ayes:** 3 - Chair Carol Herrera, Vice Chair Pat Wallach and Member Doug Tessitor

**Abstentions:** 2 - Member Corey Calaycay and Member Margaret McAustin

Attachments: [SUPPORTING DOCUMENT - 2/17/12](#)  
[SUPPORTING DOCUMENT - 3/23/12](#)

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## **II. PRESENTATIONS**

### **5. 5.1 Contractors' Employee Recognition. (12-1684)**

**Valarie Flores, General Manager, Arcadia Operations & Maintenance Facility, introduced and recognized the following Arcadia Location MV Transportation Operator of the Month:**

- **Daniel Ortiz, Operator of the Month (April 2012)**

**Peter Greenberg, General Manager, First Transit, introduced and recognized the following Pomona location First Transit Operators of the Month and Employee of the Quarter:**

- **Jamie Walker, Operator of the Month (March 2012)**
- **Penny Huff, Operator of the Month (April 2012)**
- **Shronda Hill, Employee of the Quarter (2nd Quarter)**

**Doran Barnes, Executive Director, Foothill Transit, introduced and recognized the following Veolia Transportation Employee of the Quarter:**

- **Viviana Romo, Operation Assistant, Employee of the Quarter (2<sup>nd</sup> Quarter)**

**After discussion, by common consent and there being no objection, this item was received and filed.**

### **5.2 Introduction of Promoted Staff (12-1854)**

**Doran Barnes, Executive Director, Foothill Transit, recognized the newly promoted staff:**

- **Sabrina Hall, Administrative Assistant (March 2012)**
- **Soraya Carter, Procurement Manager (February 2012)**

**Chair Herrera, acknowledged Mr. Kevin Ooms, Vice President, Reporting & Accounting, and Ms. Michele Cyna, Vice President, International Affairs, Veolia Transportation Inc., who were present at the meeting.**

**Chair Herrera, welcomed Members Calaycay and McAustin.**

**After discussion, by common consent and there being no objection, this item was received and filed.**

**III. PUBLIC COMMENT**

6. Public comment. (12-1685)

**No members of the public addressed the Foothill Transit Executive Board.**

**IV. CONSENT CALENDAR**

7. MARCH FINANCIAL STATEMENTS AND INVESTMENT SUMMARY

Recommendation: Receive and file the Financial Statements and Investment Summary for Fiscal Year 2012. (12-1692)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was received and filed.**

**Attachments:** [SUPPORTING DOCUMENT](#)

8. PERFORMANCE INDICATORS QUARTERLY REPORT

Recommended Action: Receive and file the Performance Indicators Quarterly Report. (12-1693)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was received and filed.**

**Attachments:** [SUPPORTING DOCUMENT](#)

9. 2012 LEGISLATIVE SUMMARY

Recommended Action: Receive and file the April 2012 Legislative Summary. Adopt support positions on AB 1706 and AB 1585 n an oppose position AB 2405. (12-1694)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was received and filed.**

**Attachments:** [SUPPORTING DOCUMENT](#)

10. INVITATION FOR BIDS - NON-REVENUE SUPPORT VEHICLES (IFB NO. 12-043)

Recommendation: Authorize the Executive Director issue Invitation for Bids (IFB) No. 12-043 for the purchase of ten replacement non-revenue gasoline hybrid sedans with an option for the purchase of up to ten more. (12-1831)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**11. REQUEST FOR PROPOSALS FOR TRANSIT BUSES (RFP NO. 12-040)**

Recommended Action: Authorize the Executive Director to issue Request for Proposals No. 12-040 to procure 30 low-floor CNG fueled coaches with options for future purchases of up to 120 more coaches for a total possible purchase of 150 coaches over a five-year period. (12-1832)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**12. CONTRACT AWARD - REAL TIME BUS ARRIVAL SYSTEM**

Recommendation: Authorize the Executive Director to negotiate final contract terms and conditions and enter into an agreement in the amount of \$433,881 to NextBus Inc., for three years of base service with two one-year options, for the installation and implementation of a real time bus arrival system. (12-1840)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**13. CONTRACT AWARD - SECURITY ENHANCEMENT CONSTRUCTION ARACADIA OPERATIONS AND MAINTENANCE FACILITY**

Recommendation: Authorize the Executive Director to enter into a contract with Earl Corporation in the amount of Three Hundred Ninety Eight Thousand Three Hundred Ninety Eight Dollars (\$398,398) for the construction of security enhancements at Foothill Transit's Arcadia Operations and Maintenance Facility. (12-1842)

**On motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**14. ACCESS PERSONAL CARE ASSISTANT FARES**

Recommendation: Receive and file a report related to charging fares to Access Customers' Personal Care Assistants. (12-1843)

**On motion of Member Calaycay, seconded by Vice Chair Wallach, this item was continued to a future meeting.**

Attachments:    [SUPPORTING DOCUMENT](#)

**V. DISCUSSION ITEMS (REGULAR AGENDA)**

**15. CONTRACT AWARD - OPERATIONS AND MAINTENANCE - ARCADIA FACILITY**

Recommended Action: Authorize the Executive Director to negotiate final contract terms and conditions and award a contract to First Transit, Inc. for transit operations and maintenance services at Foothill Transit's Arcadia Facility. The base contract term will be four years and the contract will include three two-year options to be exercised at Foothill Transit's sole discretion. The projected four-year base contract cost is \$98.3 million and the cumulative cost over the potential life of the contract is projected at \$259.8 million. (12-1844)

**Rashidi Barnes, Director of Procurement, presented this item.**

**Kevin Klika, MV Transportation President/Chief Operations Officer, thanked Foothill Transit for the great working relationship in the past five years of their contract. He stated the procurement group did an outstanding job in the procurement and selection process.**

**Nick Promponas, First Transit Senior Vice President, commended Foothill Transit procurement staff for their professionalism. He stated MV Transportation did a wonderful job while they had the contract, and that First Transit will follow suit. Mr. Promponas added that he looks forward to expanding the working relationship with Foothill Transit.**

**After discussion, on motion of Member Tessitor, seconded by Member Calaycay, unanimously carried, this item was approved.**

Attachments:    [SUPPORTING DOCUMENT](#)

**16. PROPOSED SILVER STREAK PROMOTIONAL FARE REDUCTION**

Recommended Action: Recommend that the Governing Board authorize the Executive Director to conduct public hearings regarding the Proposed Silver Streak Promotional Fare Reduction. (12-1845)

**LaShawn Gillespie, Director of Planning, presented this item.**

**After discussion, on motion of Member Tessitor, seconded by Member McAustin, unanimously carried, this item was approved.**

Attachments: [SUPPORTING DOCUMENT](#)

**17. AMENDMENT TO PULSAR ADVERTISING (CONTRACT 07-019)**

Recommendation: Pending approval of the proposed Silver Streak and Silver Line cooperative program, approve an amendment to the Pulsar Advertising general marketing Contract (No. 07-019) in the amount of \$40,000, for development and implementation of a marketing campaign. (12-1846)

**Felicia Friesema, Marketing & Communication Manager, presented this item.**

**On motion of Vice Chair Wallach, seconded by Member Calaycay, unanimously carried, this item was approved.**

Attachments: [SUPPORTING DOCUMENT](#)

**18. REORGANIZATION OF MANAGEMENT SERVICES CONTRACT STAFF**

Recommendation: Consider amending the contract with Veolia Transportation to add a director level position. (12-1847)

**Darold Pieper, General Counsel, presented this item.**

**On motion of Member Mc Austin, Seconded by Member Tessitor, unanimously carried, this item was approved.**

Attachments: [SUPPORTING DOCUMENT](#)

**19. PROPOSED FISCAL YEAR 2013 BUSINESS PLAN**

Recommended Action: Recommend approval of Foothill Transit's proposed Business Plan and Performance Targets for Fiscal Year 2013 to the Foothill Transit Governing Board. (12-1848)

**Kevin McDonald, Deputy Executive Director, presented this item and gave the following report:**

**Initiatives for Fiscal Year 2013:**

- **Implement a Real Time Customer Information system**
- **Pursue International Standard for Organization (ISO 14001) Certification**
- **Implement an upgrade to Foothill Transit's website**
- **Plan and execute Foothill Transit's 25th Anniversary Campaign**
- **Continue development of San Gabriel Valley Park & Rides**
- **Advance Foothill Transit's Zero Emissions Bus Project**
- **Implement a 30 vehicle per year bus replacement cycle**

**The Five Year Financial outlook key assumptions:**

- **Newly procured operations contracts**
- **No change in service levels**
- **No fare increase**
- **Ridership increase: 1.5% per year**
- **Fuel cost increase: 5% per year**

**The Business Plan Fiscal Year 2013 Summary includes:**

- **\$70.8 million operating budget**
- **695,000 vehicle service hours**
- **14.0 million customer boardings**
- **\$29.4 million capital budget**

**After discussion, on motion of Member Calaycay, seconded by Member Tessitor, unanimously carried, this item was approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

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**VI. EXECUTIVE DIRECTOR COMMENT**

- 20.** Comment by Mr. Doran Barnes Executive Director, Foothill Transit Executive Board. (12-1688)

**Mr. Barnes, reported the following:**

- **Foothill Transit's Annual Bus Rodeo was held on March 24, 2012, at the Arcadia Facility. Chair Herrera was present at the event. The top winners of this competition will compete in the forthcoming International Bus Rodeo Competition to be held in Long Beach, CA; results of competition will be reported at next month's meeting.**
- **The Executive Board approved the April 2012 Legislative Summary (Item No. 9) which references several bills and the organization's position. Two bills that are underway and moving forward include: 1) SB 1257, as amended, Hernandez. Utility user tax: exemption: public transit vehicles. Mr. Barnes thanked Member Tessitor for making a trip to Sacramento next week to testify at hearing on behalf of the agency on this legislation; and 2) AB 1706, as amended, Eng. Vehicles: transit bus weight. Mr. Barnes thanked Chair Herrera and Treasurer Lantz for going to Sacramento to advocate for this bill.**
- **The Foothill Transit Annual Governing Board is scheduled for Wednesday, May 9, 2012 at 7:45 a.m. The following three items are scheduled on the agenda:**
  - 1) consideration and approval of the Proposed Fiscal Year 2013 Business Plan;**
  - 2) consideration and approval of modifications to Silver Streak fare structure and Silver Line Integration; and**
  - 3) election of Executive Board Members and Alternates for Cluster 1 (Cities of Claremont, La Verne, Pomona, San Dimas, and Walnut), and Cluster 4 (Cities of Diamond Bar, El Monte, Industry, La Puente and S. El Monte; and conduct a special election for an executive board member and alternate for Cluster 3 (Cities of Arcadia, Bradbury, Duarte, Monrovia, Pasadena, and Temple City) to fill vacancy left by former Member Roger Chandler.**
- **Mr. Barnes recognized Mr. Kevin Ooms, and Ms. Michele Cyna, form Veolia Transportation Inc., for their good work and for visiting the organization.**

**After discussion, by common consent and there being no objection, this item was received and filed.**



**VII. BOARD MEMBER COMMENT**

21. Comments by Members of the Foothill Transit Executive Board. (12-1689)

**Chair Herrera, welcomed colleagues and guests and thanked them for their participation in the meeting.**

**VIII. ADJOURNMENT**

22. Adjournment of the April 27, 2012, Foothill Transit Executive Board Meeting. (12-1690)

**There being no further business, the Foothill Transit Executive Board meeting adjourned at 9:10 a.m.**